

The Art of Smallness Open Art Exhibition

21 October - 9 November 2011

Please complete this form clearly in ink, and submit it with your work and fee to Harbour House on Monday 17 October between 9.30am and 12 noon

It is not possible for Harbour House staff to give advice or assistance on the handing-in day. Please contact us in advance if you would like guidance.

ENTRY REQUIREMENTS

All work must be for sale, and **no larger in size than 30 cm** (including frame).

No work may have been submitted to a previous Harbour House Open Art Exhibition.

You may submit up to 8 pieces of work. Each piece must be unique.

At the selectors' discretion, you may in addition display the same number of unframed works, backed with card and wrapped in cellophane, for display in a gallery browser.

The following media are admissible:

Sculpture, Drawing, Painting, Monotype & Mixed Media.

We also welcome Objet Trouvé, framed or mounted on a small plinth.

The following media are not admissible for this exhibition:

Photography, Digital Art, Editioned Printmaking, & Sculpture taken from a mould.

Each item (including 3D and unframed work) must be clearly labelled on the back or base with artist, title, medium and price.

Title: A Small Stone

Medium: Objet Trouvé

Artist: Peter Klein

Price: £55

All artists whose work is selected must steward in the gallery for up to two half day sessions.

PRICING OF WORK

Once work is submitted, the price may not be changed.

PRESENTATION OF WORK

Works for hanging must have D-rings and picture cord fitted approximately one third of the way down the frame.

Mounts and frames must be clean, of professional standard, in proportion to the work, and measuring no more than 30cm. For this exhibition only, we welcome ornate frames and mounts, provided the choice complements the work.

We cannot accept clip frames.

Unframed canvases must have clean or painted edges, with no staples or tacks visible.

Work in frames must not touch the glass.

HANDING IN

Strictly between 9.30 and 12 noon on Monday 17 October.

Work must be unwrapped, correctly labelled, and accompanied by a completed submission form and a non-refundable fee of £5 per hanging or 3D item (or £30 if entering 6-8 pieces).

Cheques made payable to '**Harbour House**'.

You may also enter **up to 10** greetings cards of the **submitted work**.

Only cards from selected works will be displayed. Whether professionally produced or self assembled, these cards must be made to a high standard and packaged in cellophane bags. Your name must be clearly marked on the back of each card.

For ease of administration, these cards will be on sale at **£2 each** and there is no need for you to price them individually.

There is no fee for the greetings cards or the additional unframed works for display in a gallery browser.

STEWARDING

Please bring your diary, as you will need to nominate two half day stewarding sessions during the exhibition. If you are unable to hand in your work in person, please appoint a representative to deal with this on your behalf.

We will telephone to confirm your stewarding commitment.

Please also supply a brief artist statement and/or information about the works submitted (no more than one side of A4) for the selectors' use and for display in an information folder during the exhibition.

SELECTION OF WORK

Works will be selected by an invited panel of artists and the exhibition will be hung by a gallery panel, whose decision is final, and no correspondence will be entered into.

Some works may be selected, but not immediately hung in the exhibition.

These will be kept in reserve to replace sold work.

INSURANCE

Harbour House cannot take responsibility for loss or damage to works.

Artists are advised to make their own insurance arrangements.

OUTCOME OF SELECTION

We will phone on Thursday 20 October to inform you of the outcome of your entry.

OPENING VIEW

You and your guests are invited to join us on Thursday 20 October between 6 and 8pm.

Please look out for details of our Gallery Talk.

SALE OF WORK

Harbour House takes 25% commission on sales of artwork and 10% on cards.

You will be sent a cheque shortly after the close of the exhibition.

COLLECTION OF UNSOLD WORK

Thursday 10 November strictly between 10am and 1pm.

Work may not be taken before the end of the exhibition except by prior arrangement. Unless arrangements have been agreed in advance, a storage fee of £5 per day will be charged for uncollected works.

Your Copy

Name

Address

Postcode

Telephone

Mobile

Email

Website (if any)

Work No.1

Title:.....

Medium:.....

Price:.....

Work No.2

Title:.....

Medium:.....

Price:.....

Work No.3

Title:.....

Medium:.....

Price:.....

Work No.4

Title:.....

Medium:.....

Price:.....

Work No.5

Title:.....

Medium:.....

Price:.....

Work No.6

Title:.....

Medium:.....

Price:.....

Work No.7

Title:.....

Medium:.....

Price:.....

Work No.8

Title:.....

Medium:.....

Price:.....

Hanging Fee enclosed: £5 £10 £15 £20 £25 £30 (Please circle)

My appointed representative is.....

No of submitted unframed works

No of Greetings Cards

I agree to abide by the requirements of the Harbour House Open Exhibition:

Signed:..... Date.....

Payment received with thanks £

Harbour House Copy

Name _____

Address _____

Postcode _____

Telephone _____

Mobile _____

Email _____

Website (if any) _____

Work No.1 Title:..... Medium:..... Price:.....	Title:..... Medium:..... Price:.....
Work No.2 Title:..... Medium:..... Price:.....	Title:..... Medium:..... Price:.....
Work No.3 Title:..... Medium:..... Price:.....	Work No.4 Title:..... Medium:..... Price:.....
Work No.5 Title:..... Medium:..... Price:.....	Work No.6 Title:..... Medium:..... Price:.....
Work No.7 Title:..... Medium:..... Price:.....	Work No.8 Title:..... Medium:..... Price:.....

Hanging Fee enclosed: £5 £10 £15 £20 £25 £30 (Please circle)

My appointed representative is.....

No of submitted framed works

No of submitted unframed works

No of Greetings Cards

No of framed works accepted

No of unframed works accepted

I agree to abide by the requirements of the Harbour House Open Exhibition:

Signed:..... date.....

Payment received with thanks £

Harbour House welcomes your views about our exhibitions/events

Please send ideas/comments/suggestions in letter form to the office

Would you be interested in helping to hang future open exhibitions?

YES NO MAYBE (please circle)

Would you be willing to help with the handing in process for future open exhibitions?

YES NO MAYBE (please circle)

Would you be interested in occasional stewarding for community events such as our primary schools exhibition?

YES NO MAYBE (please circle)

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